



## Our company

The 4a Group is engaged in new technologies in the fields of mobility, communication, and traffic and vehicle safety. The core competence for the development is the profound understanding of materials, composites, lightweight construction and mechatronics and their application, in the development of products for our customers.

## IT-Administrator (m/f/d)

You are the first point of contact when something isn't working — and the person behind the scenes who keeps our infrastructure, servers, and networks running smoothly. Whether you are more inclined toward the helpdesk or prefer diving deeper into system administration, you will find room for both at our company.

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## Scope of tasks

- 1st & 2nd Level IT Support
- Processing support tickets and user inquiries
- Setting up, configuring, and resetting end devices
- Software installation and support
- Hardware and peripheral support
- Workstation setup and IT onboarding of new employees

- Support with network-related topics
- Inventory management, device administration and ordering
- Collaboration with external service providers and manufacturers

## Your profile

- IT education or equivalent practical experience
- Experience in IT support / client management
- Experience with Windows Server; Linux experience is an advantage
- Strong knowledge of Windows and Microsoft 365
- Service-oriented, solution-focused, and hands-on mindset
- Independent and well-structured working style
- Excellent German skills and good English skills

## Benefits

- flexible working hours (flexitime, home office option)
- discounted lunch and free catering of fresh fruits and vegetables, as well as coffee
- ongoing training
- employee events
- company doctor
- weekly fitness classes & monthly yoga class
- company daycare for employees' children
- free parking and electric vehicle charging for private cars



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## We are looking forward to your application!

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We offer a monthly gross salary in line with the market, depending on individual qualifications and professional experience, of at least 2600 EUR (based on 40 hours per week)



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